

All Prices Subject to Applicable Taxes - All Prices Subject to Change Without Notice  
\*\*\* Please complete this form in BLOCK CAPITALS \*\*\*

**Event Information:**

EVENT NAME:	EVENT #:
EVENT LOCATION: <b>VANCOUVER CONVENTION CENTRE</b>	EAST / WEST Hall / Room:
EXHIBITING COMPANY NAME:	Booth Number:
DATE REQUIRED: TIME:	DATE FINISHED: TIME:

\* Please include Booth Plan if possible

**Customer Information:**

CONTACT ON SITE:	Mobile Phone #:
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QTY.	LARGE PLASMA & LCD DISPLAYS - Includes table-top base	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	32" LCD Display (16:9) VIDEO/XGA MONITOR	\$250.00	\$750.00	
	* 37" LCD Display (16:9) VIDEO/XGA MONITOR	\$325.00	\$975.00	
	* 42" LCD Display (16:9) VIDEO/XGA MONITOR - Includes Speakers	\$450.00	\$1,350.00	
	* 42" PLASMA Display (16:9) - Includes Speakers	\$500.00	\$1,500.00	
	* 50" PLASMA Display (16:9) - Includes Speakers	\$650.00	\$1,950.00	
	* 52" LCD Display (16:9) VIDEO/XGA MONITOR - Includes Speakers	\$700.00	\$2,100.00	
	* Use of Wall Mount Bracket for AVW-TELAV Display Monitors Above ONLY	on request	on request	
	Dual Post Floor Stand 72" for AVW-TELAV Display Monitors Above ONLY	\$75.00	\$225.00	
	Shelf for Dual Post Floor Stand above (for DVD or Laptop)	\$15.00	\$45.00	
	<i>Items marked with * above will require additional labour - See Terms</i>			
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QTY.	DESKTOP LCD DISPLAYS	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	20" LCD Display (4:3) XGA	\$120.00	\$360.00	
	24" LCD Display (16:9) WUXGA	\$140.00	\$420.00	
	26" LCD Display - Video ONLY (16:9) with built in DVD Player	\$225.00	\$675.00	
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QTY.	COMPUTERS (Desktop / Laptop)	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	Desktop PC - P4 2.0G WXP OFFICE2K3, CD & 17" LCD monitor (4:3)	\$250.00	\$375.00	
	Notebook - 2GHZ Core2Duo, C2D 2.5G WXP OFFICE2K7/DVD-RW	\$300.00	\$450.00	
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QTY.	VIDEO PLAYBACK	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	( ) DVD Player - NTSC or ( ) Multi-region DVD Player	\$65.00	\$195.00	
	VHS VCR 1/2" with auto-repeat	\$70.00	\$210.00	
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QTY.	SCREENS / PROJECTORS	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	Tripod Screen ( ) 70" x 70" or ( ) 84" x 84" or ( ) 96" x 96"	\$50.00	\$150.00	
	Meeting Room LCD data/video projector (4:3) XGA, 2500 lumens	\$400.00	\$1,200.00	
	Meeting Room LCD data/video projector (16:9) WXGA, 2500 lumens	\$400.00	\$1,200.00	
	<b>Exhibition Booth</b> LCD data/video projector (4:3) XGA, 6500 lumens	\$900.00	\$2,700.00	
	Video cart with black skirting ( ) 42" or ( ) 48"	\$30.00	\$90.00	
	Please call for rates on other screens, projectors, carts or rigging brackets	on request	on request	
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QTY.	AUDIO	DAILY RATE	WEEKLY RATE <small>(3-7 days)</small>	TOTAL
	Booth Audio System c/w one WIRED handheld mic, one mixer/amp, two speakers on stands	\$175.00	\$525.00	
	UHF wireless microphone ( ) handheld or ( ) headset or ( ) lavalier	\$150.00	\$450.00	
	( ) Wired Mic [Shure SM58] or ( ) Lectern Microphone [Shure MX412C]	\$40.00	\$120.00	
	Multi-disc CD Player	\$55.00	\$165.00	
	Mixer - Mackie 1202 (4*XLR + 8*1/4")	\$55.00	\$165.00	
	Powered Speaker - Tannoy V8 (130W RMS) c/w Speaker Stand	\$90.00	\$270.00	
	Powered Speaker - Tannoy V15 (400W RMS) c/w Speaker Stand	\$110.00	\$330.00	

**\*\*\* If you do not see what you are looking for please call our AVW-TELAV Account Executive at 604 647 7280 for a customised quotation \*\*\***

PAYMENT INFORMATION REQUIRED ON REVERSE SIDE...

EQUIPMENT SUBTOTAL	
BASIC INSTALLATION CHARGES <small>INCLUDES DELIVERY, INSTALL &amp; DISMANTLE</small>	\$110.00
ADDITIONAL LABOUR / DELIVERY CHARGES	
Harmonized Sales TAX (HST) 12%	
<b>TOTAL \$CDN</b>	

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Copied from reverse side:

EVENT #:	Hall / Room: <input style="width:90%;" type="text"/>	<b>TOTAL \$CDN</b>
	Booth Number: <input style="width:90%;" type="text"/>	

**Payment Information:**

Prepayment is required (in Canadian funds) & Credit card payments are processed on date order is placed.

COMPANY NAME:		
BILLING ADDRESS: <input style="width:95%;" type="text"/>		
City	Province / State	Postal / Zip Code
ORDERED BY:		TELEPHONE #: (    )
EMAIL ADDRESS :		FAX #: (    )

Master Card     Visa     American Express

Credit Card Number :	Expiry Date:
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I hereby authorize AVW-TELAV or its agents to install the service(s) described above and agree to assume complete responsibility for all charges for service.

Authorized Signature:
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Print Name as it Appears on Card :
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<b>ORDER COMMENTS / INSTRUCTIONS</b>
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<p align="center"><b>EMAIL scanned ORDER FORM TO:</b></p> <p align="center"><a href="mailto:AVW-TELAV@vancouverconventioncentre.com">AVW-TELAV@vancouverconventioncentre.com</a></p>	<p align="center"><b>or FAX ORDER FORM TO:</b></p> <p align="center">+ 1 604 647 7232</p>
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Upon receipt of this Order Form, an AVW-TELAV representative will generate an order and send it to you for your confirmation. Attached to this order will be our Supplementary Conditions. This document is also available on request.

\* Large monitors require additional labour. Installation charges will be increased to minimum of \$200.00. Additional Labour and/or delivery charges may also increase for multiple item orders or decrease for some single items.

**RENTAL PERIOD.**

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to AVW-TELAV.

Rental charges apply to show days only and do not include installation one day prior.

Reservations are made on a 'first-come, first-serve' basis. Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

**EXTENSION OF RENTAL**

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

**GUARANTEES & RESPONSIBILITY LIMITATION**

AVW-TELAV guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failures or malfunctioning of systems supplied by others. In all cases, AVW-TELAV's liability is limited to the amount of the AVW-TELAV contract. In no event shall AVW-TELAV be liable for special, indirect, or consequential damages.

**WAGES**

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 6:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates.

**OVERTIME**

Overtime will be charged for all hours worked over and above 8 hours in a day at a rate of 1.5 times the hourly rate. All hours worked over and above 11 hours in a day will be charged at 2 times the hourly rate. All hours worked over and above 40 hours in a week will be charged at 1.5 times the hourly rate. All hours worked on Statutory Holidays will be charged at 2 times the hourly rate.

**FACILITY SERVICES AND CHARGES**

Any charges levied by the meeting facility for electricity, electrical connections, connection to built-in sound systems, connection to built-in video systems, connection to built-in telecommunication networks, furniture and staging, labour, or any other charges levied relative to our activities on behalf of the customer in the facility will be the responsibility of the customer and will be quoted and invoiced directly to the customer by the facility.

**LIABILITY**

The customer is responsible for equipment at all times when it is under contract to the customer, and is liable for the full replacement value of the equipment, notwithstanding the fact that AVW-TELAV personnel may be on-site with the equipment. The customer is hereby advised of their responsibility to safeguard the equipment at all times, to ensure the security of the equipment when unattended by the customer, and to ensure pickup of the equipment by AVW-TELAV personnel when use is completed.

**CANCELLATION**

In the event of cancellation of this contract, the customer shall pay AVW-TELAV 100% of the total contract price.